

**TOWN OF POLK  
TOWN BOARD MEETING MINUTES  
JANUARY 12, 2010**

**I. Call meeting to Order at 7:30 p.m.** - the Town Board Meeting was call to order by Chairman Albert Schulties at 7:30 p.m. at the Polk Town Hall.

**A. The Pledge of Allegiance - Chairman Schulteis led the Pledge of Allegiance.**

**B. Official Meeting Notice** - Chairman A. Schulteis called the meeting to order at 7:30 p.m.. Chairman Schulteis verified notice was sent to the West Bend News, Hartford Times Press, WBKV, WTKM, Milwaukee Journal Sentinel and posted on the website and at the Town Hall, Highway View School and Cedar Lake Hills bulletin boards.

**C. Roll Call** - Chairman A. Schulteis, Supervisor T. Merten, Treasurer S. Kissinger, *Clerk C. Whelan*. Supervisor H. Groth was excused had another meeting. (See page # ).

**D. Approval of the Town Board Minutes for December 8, 2009, Special Town Board Minutes for December 21, 2009 and January 5, 2010 -**

Motion was made by Supervisor T. Merten to approve the Town Board minutes for December 8, 2009, Special Town Board Minutes for December 21, 2009 and January 5, 2010. Motion was seconded by Chairman A. Schulteis. Motion carried.

**E. Public Presentation (15 Minutes)** - None

**II. Unfinished Business -Discussion/Possible Action on the Following.**

**III. New Business - Discussion/Possible Action on the Following:**

**A. Operators' Licenses. See List** - Chairman Schulteis stated Jennifer Dietz has completed the schooling, paid the fees and have no criminal record.

Motion made by Supervisor T. Merten to approve the Operator License for Jennifer Dietz , seconded by Chairman A. Schulteis. Motion carried.

**B. Agreement for 2010 Jackson Fire Department Services for 2010** - Chairman A. Schulteis advised the Jackson Fire Department Services for 2010 has increased 3% over last year for a total of \$52,663.00.

Motion was made by Supervisor T. Merten to approve the Agreement for 2010 Jackson Fire Department Services for 2010 in the amount of \$52,663.00, seconded by Chairman A. Schulteis. Motion carried.

**C. Agreement for 2010 Fire and Emergency Medical Services Contract with the Richfield Volunteer Fire Company, Inc. -**

Motion was made by Supervisor T. Merten to approve the Richfield Volunteer Fire Company's Fire and Emergency Medical Services Contract for January 1, 2010 through December 31, 2010, in the amount of \$12,787.58. Motion was seconded by Chairman A. Schulteis. Motion carried.

**D. Application for Conditional Use to erect a Billboard Sign 14' x 48' in size and 47' in height along Hwy. 41. Owner of property is Jacklin Investments LLC, 4447 State Highway 144, Slinger. Applicant Paul Jacklin, N166 W20905 Parkway Drive, Jackson. Tax Key T9-0332-00C, Section 7, 1.5 acres zoned M-1 Industrial -**

Chairman A. Schulteis advised in previous Conditional Use Permits regarding billboards it has been required for Permittee shall provide a policy of public liability insurance with a minimum limits of \$1,000,000.00 per incident and shall provide a certificate of insurance to the Town annually. Any Fees incurred by the Town for professional services for the review of preparation of the Conditional Use Permit or other related services for this application shall be paid by the Permittee. In the event the Town is required to enforce any of the conditions, the permittee shall pay all professional fees incurred by the Town, including but not limited to, attorneys' fees.

Motion was made by Supervisor T. Merten to approve the recommendation of the Plan Commission to erect a billboard sign 14' x 48' in size and 47' in height for applicant Paul Jacklin with the following conditions:

1. Sign is to be 14' x 48' and not exceed 47' in height and be at least 50' off the north lot line and 3' off the State right of way.
2. The blue trailer signage is to be removed from the property.
3. Lighting must go off at midnight via a timer.
4. Permit to be conditional on State approval.
5. Permittee shall provide a policy of public liability insurance with a minimum limits of \$1,000,000.00 per incident and shall provide a certificate of insurance to the Town annually.
6. Any Fees incurred by the Town for professional services for the review of preparation of the Conditional Use Permit or other related services for this application shall be paid by the Permittee. In the event the Town is required to enforce any of the conditions, the permittee shall pay all professional fees incurred by the Town, including but not limited to, attorneys' fees.

Motion was seconded by Chairman A. Schulteis. Motion carried.

**E. Conceptual Land Division for Joseph Knoeble Estate, 4243 Arthur Rd. for four lots out of a 32.49 acre parcel. Tax Key T9-0390-00Z. Section 9, zoned A-1 Agriculture -**

**F. Ordinance No. 10-01 to Repeal and Recreate Building Permits - (See pages # \_\_\_\_\_).**

Motion was made by Chairman A. Schulteis to approve Ordinance No. 10-01 to Repeal and Recreate Building Permits, with the stipulation the publishing fees are taking out of the pay for the Building Inspector, Seconded by Supervisor T. Merten. Motion carried.

Motion was made by Supervisor T. Merten to approve Ordinance No. 10-02 to Correct and add missed fees to Ordinance No. 09-08 of the Fee Schedule of the Town of Polk, seconded by Chairman A. Schulteis. Motion carried.

Motion was made by Supervisor T. Merten to approve Ordinance No. 10-03 regarding Recreational fences, such as tennis courts in Title X of the Town Code. Motion was seconded by Chairman A. Schulteis. Motion carried.

Motion was made by Supervisor T. Merten to approve the Resolution No. 10-01 to Oppose Wisconsin Department of Revenue's County Assessment Proposal, seconded by Chairman A. Schulteis. Motion carried.

## V. Financial

### **B. Review of Revenues & Expenditures -**

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### **C. Approval of Checks and Payroll -**

Motion was made by Supervisor T. Merten approved the checks and payroll through January 12, 2010, seconded by Chairman A. Schulteis. Motion carried.

### **VI. Other Business**

#### **A. Correspondence to be Review - None**

**B. Chairman's Report, Correspondence and Notices** - Chairman A. Schulteis stated he received a notice from Washington County Parks & Planning regarding a Public Hearing to amend the Shoreline Zoning Map District on Jan. 13, 2010. The property is in the Town of Polk, Section 33, on the corner of Hwy. 164 and Pioneer Road, owned by Walter Becker. There is a pond in front of the barn, since it's not a navigable stream they will delete it from the Shoreline Zoning Map.

Chairman Schulteis received a letter regarding Bonnie Lane and Sherman Road requesting more salt and a guardrail installation.

We also received a letter from the Canadian National Railroad regarding the railroad crossing on Hillside Road will be repaired and Slinger Road will be totally renewed this coming summer.

Wisconsin Dept. of Transportation has increased our transportation aid by **\$37.74** per mile which is an increase approximately \$2000.00 over last year.

#### **C. Fire Department Report -**

**1. Jackson Fire Report - November 2009** - Chairman Schulteis reported on two calls in the Town in November 2009. One was a grass fire on Hwy. 45 and Hwy. C, which the police officer had extinguished the fire before the Fire Dept. arrived. The other was at a residence on Farview Drive off of Mayfield smoke damage, caused by careless discarding of smoking material in the garage,

#### **D. Road Matters - Discussion & Possible Action on Road Matters - None**

### **VII. Adjournment -**

Motion was made by Supervisor T. Merten to adjourn at 8:10, seconded by Chairman A. Schulteis. Motion carried.

Respectfully Submitted,

Catherine Whelan, Town Clerk